



Call for expressions of interest to establish an EUAA list of external remunerated experts

Update March 2026

The following questions clarify also the transition from email-based applications to the submission online platform.

EUAA/MLA/2024/CEI/0023

FREQUENTLY ASKED QUESTIONS

Q1. Can I list more than one experience under a specific sub-area?

A1 Yes. You may include more than one professional experience related to the sub-area for which you are applying. For each experience, please indicate the percentage of your full-time or part-time involvement.

Q2. Are employees of EU institutions or national authorities eligible to apply?

A2 Applicants currently employed by an institution represented in the EUAA Management Board or by an EU institution, body or agency listed here: <https://euaa.europa.eu/about-us/management-board> are not eligible to apply.

For example, if the applicant is employed by the Ministry of Immigration and Integration of Denmark (which is represented on the Management Board), or by another office or department within the same Ministry, the applicant is not eligible to apply.

Conversely, if the applicant is employed by a different ministry not represented on the Management Board (for example the Ministry of Justice of Denmark), the applicant is eligible to apply.

Traineeship agreements, interim contracts or external remunerated contracts do not constitute an employment relationship for the purposes of this restriction. Applicants engaged under such arrangements may therefore apply, even if the contract is with an EU institution or one of the entities mentioned above.





Q3. Do I need to attach my CV or other supporting documents?

A3 No. The submission of a CV or other supporting documents is optional.

Such documents will not be taken into consideration during the assessment phase for inclusion in the list of experts. However, they may be consulted during the selection phase for specific assignments, once the expert has already been included in the list.

Q4. Why does the application form require at least 150 characters when describing professional experience?

A4 This section of the application form allows applicants to describe their professional experience and explain its relevance to the specific sub-area for which they are applying.

The minimum requirement of 150 characters ensures that applicants provide a sufficiently clear and meaningful description of their experience.

Q5. Is a language certificate required to demonstrate English proficiency?

A5 Applicants must demonstrate proficiency in English at a minimum level of C1 according to the Common European Framework of Reference for Languages (CEFR).

No certificate is required. Applicants should self-assess their level of English proficiency and indicate it in the application form.

Applicants are also required to indicate their mother tongue.

Q6. Can I apply if I own or work through a private company?

A6 Yes. Applicants who own or are associated with a private company may apply. However, the application must be submitted in the applicant's personal capacity, using the applicant's personal details.



If the expert is selected for an assignment, payment may be made to the bank account indicated by the expert, which may be either:

- the expert's personal bank account, or
- the bank account of the expert's organisation.

Q7. Can I apply if I have less than six years of professional experience?

A7 No. Applications will only be considered for evaluation if the applicant has at least six years of relevant professional experience.

Q8. What are the available means of redress following an unsuccessful application?

A8. The following means of redress are available for applicants following an unsuccessful application:

a) Applicants may submit any resulting question, request for review of or complaint concerning an unsuccessful application to the EUAA via email to: proc-externalexperts@euaa.europa.eu

b) In case an unsuccessful applicant still believes that there was maladministration from the side of the EUAA, he or she may lodge a complaint to the European Ombudsman within two years of the date when they became aware of the facts on which the complaint is based (see <http://www.ombudsman.europa.eu>). Alternatively, unsuccessful applicants might bring a case before the General Court of the European Union.

Q9. Are candidates allowed to contact the assessment committee's members?

A9. The proceedings of the assessment committee are confidential and any contact with its members in the context of an ongoing assessment procedure is



strictly forbidden. Candidates who disregard this instruction may be immediately excluded from further consideration.

Q10. How can applications be submitted?

A10. Until 1 April 2026, applications may be submitted by email to proc-externalexperts@euaa.europa.eu, in accordance with the Call for Expressions of Interest.

As of 1 April 2026, applications must be submitted **exclusively** through the EUAA **online application platform** [EU Agency for Asylum](#). Applications submitted by email or any other means after this date will not be accepted.

Q11. When will the online application platform become available?

A11. The EUAA online application platform **is already available** and applicants may submit their application online if they wish to do so.

However, as of **1 April 2026**, the submission of applications through the online platform will become **mandatory**, and applications submitted by email or any other means will no longer be accepted.

Q12. I submitted my application by email before 1 April 2026. Do I need to submit it again through the platform?

A12. No. Applications submitted by email **before 1 April 2026 remain valid and will be assessed**. There is no need to submit the same application again through the platform.

Nevertheless, applicants who submitted their application by email are encouraged to create their profile in the platform **as soon as possible**, particularly if they wish to update their information.

Q13. How can I update my application or profile?

A13. Until 1 April 2026, updates may be submitted by email to proc-externalexperts@euaa.europa.eu



As of 1 April 2026, any updates must be made exclusively through the EUAA online application platform.

Applicants who submitted their application by email are therefore encouraged to create their profile in the platform, particularly if they wish to update their information.