



Record on the EUAA Working Group on Language Assessment for Determination of Origin (LADO)

Last update of the record	15/10/2024
Data controller	Head of Asylum Processes Sector (APS) under the Asylum and Reception Cooperation and Guidance Unit (ARCU) within the Asylum Knowledge Centre (C3) asylum.processes@euaa.europa.eu .
Joint controller (if applicable)	N/A
Data Processor (if applicable)	N/A
Name and description of processing	<p>Information, including contact details, about officials in the Member States that will serve as members of the EUAA Working Group on LADO is collected through a table in a word document that is maintained by the Asylum Processes Sector (APS) on the restricted EUAA SharePoint website. This restricted SharePoint site is only accessible to persons who have been nominated to have access by their Member State authority (i.e., designated experts).</p> <p>The data contained in the table in the word document are updated regularly. Member States will be reminded twice per year to validate/update the information provided in the table in the word document. Member States are also encouraged to provide information, upon their own initiative, on any changes in the contact points for the EUAA Working Group on LADO when such changes occur</p>
Purpose of processing	Your personal data are processed to create the list of nominated experts constituting the EUAA Working Group on LADO. In addition, your personal data are processed to organised meetings of the said working group, prepare reports/minutes and circulate information needed for the work of the Working Group
Legal basis and lawfulness of processing	[Personal data are processed on the basis of Article 1(2) of Regulation (EU) 2021/2303 ¹ (hereinafter 'the EUAA Regulation'), because processing is necessary for facilitating and supporting the activities of the Member States in the implementation of the Common European Asylum System (CEAS), including by enabling convergence in the assessment of applications for international

¹. Regulation (EU) 2021/2303 of the European Parliament and of the Council of 15 December 2021 on the European Union Agency for Asylum and repealing Regulation (EU) No 439/2010, OJ L 468, 30.12.2021, p. 1-54.





	<p>protection across the Union and by coordinating and strengthening practical cooperation and information exchange.</p> <p>Consequently, the processing operation is lawful under Article 5(1) point a of Regulation (EU) 2018/1725² (hereinafter ‘the EUDPR’)].</p>
Description of (categories of) personal data processed	Name/surname, title/job description and work e-mail address
Description of (categories of) data subjects	Officials in the Member States that will serve as members of the EUAA Working Group on LADO
Retention period	Your personal data are accessible through the EUAA SharePoint site as described above and are stored in the internal document management system of the Agency (ERDMS). Given that the table is subject to regular updates from the moment a data subject is no longer a nominated expert the relevant data will no longer be visible in the said table. Your data will remain in the table throughout the duration of your involvement in the EUAA working group in LADO. Personal data that may appear in reports and minutes will be retained for a period of 10 years following the completion of the work of the Working Group
Recipients of the personal data	<ul style="list-style-type: none"> - EUAA personnel within the Asylum Processes Sector (APS); - Other EUAA personnel, only on a need-to-know basis, including personnel of the Information Communications and Technology Unit (ICTU) for security related purposes; - Designated experts by the respective Member State authorities to access the EUAA SharePoint site for the Working Group on LADO
Transfers of personal data to third countries and/or international organisations	NO
Automated decision-making including profiling	NO
General description of security measures³	All personal data in electronic format (e-mails, documents, etc.) are stored on the servers of the EUAA. In order to protect your personal data, the EUAA has

². Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295, 21.11.2018, p. 39-98.



	<p>put in place a number of technical and organisational measures as required under Article 33 of the EUDPR. Technical measures include appropriate actions to address online security, risk of data loss, alteration of data or unauthorised access, taking into consideration the risk presented by the processing and the nature of the personal data being processed. Organisational measures include restricting access to the personal data solely to authorised persons with a legitimate need to know for the purposes of this processing operation.</p> <p>For website security purposes and to ensure that the EUAA SharePoint site remains available to all users, network traffic is monitored to identify unauthorised attempts to exploit or change information on this website or otherwise cause damage or conduct criminal activity. Anyone using this website is advised that if such monitoring reveals evidence of possible abuse or criminal activity, results of such activity might be provided to the appropriate authorities in line with the applicable rules.</p>
How data subjects can exercise their rights	<p>By e-mail to the Data Controller: asylum.processes@euaa.europa.eu.</p> <p>By e-mail to the Data Protection Officer (DPO): dpo@euaa.europa.eu</p> <p>By contacting the European Data Protection Supervisor (EDPS): supervision@edps.europa.eu</p>