

Assessment and grading of the EUAA study programme modules



Internal guidance on assessment and grading of the EUAA's study programme modules

IG Reference No: IG-020-01

Supersedes Version: N.A.

Author/Reviewer	<i>Signature on file</i>		
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Authoriser	<i>Signature on file</i>		
Status	EFFECTIVE	Approval Workflow No	<i>On file</i>
Effective Date	20-DEC-23	Review Date	19-DEC-26





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1. Purpose and scope

This Internal Guidance sets out the framework for assessment of the performance of students enrolled in the study programmes of the European Union Agency for Asylum. Assessment is a fundamental aspect of the learning process that provides valuable feedback to students, teachers, training national contact points and line managers.

This document describes the general approach to assessment and grading that the Agency's Training Academy follows.

2. The Training Academy's approach to assessment

2.1. Assessment types

All Academy students are treated equally during assessment procedures.

In general, two types of assessments are conducted by the Academy, formative and summative assessments:

1. **Formative assessments** provide feedback during the delivery of a specific module with the aim of monitoring student progress and providing students with opportunities to develop knowledge, skills and competencies. Examples may include quizzes, individual assignments, class participation and group projects. Students receive feedback aligned to the intended learning outcomes, which enables them to better prepare for the summative assessment. This type of assessment is not graded and focuses on identifying areas for improvement;
2. **Summative assessments** are linked to the intended learning outcomes and aim to assess what students have learned and are able to do after the learning process. Summative assessments are graded and contribute to the overall attainment of a degree.

2.2. Assessment methods

Different methods are applied to assess different aspects of student learning, allowing for a range of different learning outcomes to be assessed. The different assessment methods also help to take into account the diverse needs of the student population.

The Academy may apply different methods, depending on the learning outcomes being assessed. Assessment methods may be computer or paper-based, remote or on premises. Assessment methods may include, but are not limited to:

- Invigilated written assessments, remote or on premises;
- Case studies with scenarios that reflect real-life situations;
- Written papers or assignments;
- Oral presentations;



- Project or problem-based assessments, individual or in a group setting;
- Capstone projects.

Specific assessment types and methods are described in the programme description at modular level (syllabus).

3. The Training Academy's approach to grading

The Academy ensures that assessments are fair, transparent and consistent. To achieve this, marking criteria and rubrics are in place for each module. The grading system includes a standardised scale ranging from A (excellent) to F (fail), with each grade being associated with a range of scores. The grading scale is as follows:

Scale (%)	Grade
80 - 100	A (excellent)
70 - 79	B (very good)
55 - 69	C (good)
50 - 54	D (fair)
0 - 49	F (fail)

Grades are assigned primarily based on the quality of work, an understanding of the subject matter, and the demonstrated ability to meet learning outcomes.

In order to assure a fair and consistent approach, the Academy may apply the system of assessors and verifiers when scoring assessments, as prescribed in the EUAA's Training Quality Assurance Framework¹.

4. Reassessment opportunities

Students are entitled to one reassessment opportunity upon request. This reassessment is conducted using the same method but with different, equivalent assessment material. The grade obtained in the reassessment is considered to be the final one.

5. Final degree classification

For the calculation of the weighted average grade for the entire study period, the following formula is used:

¹ Decision of the Executive Director No 59 of 1 April 2022 on the [Training Quality Assurance Framework](#).



$$\text{Weighted average grade} = \frac{\sum g_x \times e_x}{\sum e_x}$$

Where:

- 'g_x' is the grade (number of points) achieved for course x;
- 'e_x' is the number of European Credit Transfer and Accumulation System (ECTS) points assigned to the course x.

The final classification of the degree will be calculated as follows:

$$w = 0.5a + 0.25b + 0.25c$$

Where:

- 'w' is the final weighted average for degree classification;
- 'a' is the final weighted average grade, for the entire study period;
- 'b' is a grade (number of points) for the dissertation;
- 'c' is a grade (number of points) for the final examination (dissertation defence).

The final classification of the degree follows the scale below:

Final weighted average (w)	Classification
80 - 100	Pass with distinction
70 - 79	Pass with merit
50 - 69	Pass
0 - 49	Fail

6. Transparency and review of the Internal Guidance

This Internal Guidance is to be published online by the Academy and made available to all staff and students. The Quality Assurance and Accreditation Sector is required to ensure that all staff of the Training and Professional Development Centre, learners enrolled in European asylum curriculum modules, training national contact points and lecturers/trainers delivering the modules are familiar with the content of this document.

7. Summary of changes

Version no.	Changes
01	New IG

